

SANTA BARBARA COUNTY ARTS COMMISSION
BYLAWS, as revised April 11, 2017

ARTICLE I
Name

This Commission shall be known as the Santa Barbara County Arts Commission.

ARTICLE II
Geographic Area

The Commission shall serve all of Santa Barbara County.

ARTICLE III
Authorization

Authority for the Arts Commission is provided by the Santa Barbara County Board of Supervisors, which unanimously voted for its establishment on March 7, 1977, at 2 p.m. in approving a motion of Supervisor David Yager.

ARTICLE IV
Purpose

The purpose of the Arts Commission is to act as coordinator and catalyst, bringing government, artist and public together for the cultural benefit of all.

ARTICLE V
Functions

1. Advise the Board of Supervisors on methods by which the County of Santa Barbara can assist the arts through the use of County facilities to house and display works of art and as sites for artists to perform.
2. Recommend to the Board of Supervisors programs to support local artists and where appropriate to supervise such projects and programs.
3. Assist the Board of Supervisors in coordinating County arts programs in collaboration with other governments and agencies.

4. Supervise the selection, installation, and/or display of art acquisitions made possible through the One Percent for the Arts Ordinance and through private gifts.
5. Cooperate with existing community organizations in the arts to encourage programs for the cultural enrichment and education of the County.

ARTICLE VI Membership

The Arts Commission shall consist of fifteen members. Each Supervisor of the Santa Barbara County Board of Supervisors shall recommend three members for appointment and, if approved, the Board of Supervisors shall appoint such proposed members. They shall serve terms of three years each. Each term shall begin on July 1 and expire on June 30 of the fourth year except as provided in Section 5 below.

Preferably, the Commission should be a balance of persons with acknowledged accomplishments in one or more arts areas and persons outside of professional practice who demonstrate a deep interest in and appreciation of cultural and arts activities. Regular Employees, Extra Help Designees or Contractors on the Payroll of the County Office of Arts and Culture may not serve on the commission.

1. Commissioners shall serve no more than two consecutive full terms on the Commission. Commissioners may be reappointed after a one year absence.
2. If a member fails to attend three consecutive regular meetings or three meetings in any one calendar year, they will be assumed to have resigned.
3. Members of the Commission shall abstain from voting on any issue in which the member has a financial interest.
4. Except as stated in Article VI.2 above, resignation of a Commissioner must be submitted in writing to the Commission Chair, the appropriate Supervisor, and the Clerk of the Board.
5. Notwithstanding the terms of office, any Commissioner may be removed at any time by the affirmative vote of three members of the Board of Supervisors.
6. Vacancies created by resignation or removal shall be filled for the unexpired portion of the term by appointment of the Board of Supervisors upon recommendation of the Supervisor in whose district the vacancy occurs.
7. Each year the Arts Commission shall inform the Board of Supervisors by April 30 of the names of Commissioners whose terms expire on June 30 of that year. A commissioner whose term has expired may choose to serve until the Board confirms a reappointment or a new appointment.

Commissioners shall not be compensated except for travel expenses approved by a motion of the Commission.

ARTICLE VII
Officers and Election Process

1. The officers of the Commission shall be a Chair and a Vice-Chair, elected from its membership. Their duties shall be those usually pertaining to their respective offices and such other duties as described herein. A Co-Chair and/or a Co-Vice Chair may be elected for each of these positions.
2. Terms of elected officers will be for a two-year period beginning July 1.
3. The Chair of the Commission shall appoint a Nominating Committee of three Commissioners no later than the regular March meeting of the full Commission to elect officers.
4. The Nominating Committee will submit at least one nomination for each officer's position to the full Commission no later than the regular May Commission meeting. Additionally, nominations for Commission officers may be made from the floor. All nominations will be closed at the May meeting.
5. Elections of officers will take place at the May meeting. Nominees receiving a plurality of votes cast for the position will be deemed elected. Ties in votes will be broken by the toss of a coin.
6. Commissioners shall serve no more than two consecutive full terms in any one officer position of the Commission.

ARTICLE VIII
Meetings

1. The Commission shall meet each month, preferably on the second Wednesday, rotating between north and south County.
2. The Chair or the Vice-Chair shall call special meetings of the Commission upon request of five Commissioners.
3. Public notice of each meeting shall state the time and place at which the meeting shall be held and the agenda for the meeting, and shall be available no less than 72 hours before the time of the meeting.
4. A simple majority of the full Commission, or at least one Commissioner from each district, shall constitute a quorum.

ARTICLE IX
Committees

There shall be four standing committees of the Commission: an Operations Committee, a Governance Committee, an Art in Public Places Committee, and an Executive Committee.

The Chair of the Commission shall appoint the Chairperson of each Committee. Each Committee Chair is the appointing person for members of his/her Committee. Except as otherwise provided herein, Committee Chairs shall serve for one year and may be reappointed indefinitely throughout their tenure as Commissioners.

1. The Operations Committee shall consist of no fewer than three Commission members appointed by the Committee Chair. The Operations Committee may not include individuals who are not members of the County Arts Commission. The Operations Committee shall supervise all Commission financial processes, including fund development, the Percent-for-the-Arts Ordinance Fund Balance and any donations made to the Arts Commission. The Operations committee shall also make recommendations to the County and Commission regarding the Arts Enrichment Grant disbursement and process. The Chair shall serve no more than two consecutive one-year terms.
2. The County Art in Public Places Committee (CAPP) shall consist of no fewer than four Arts Commissioners representing four separate supervisorial districts. Arts Commissioners serving on CAPP shall be appointed for two-year terms by the Chair of the Committee. The Committee may also include membership from up to four individuals who are not members of the County Arts Commission; these individuals must be appointed by the Committee Chair and shall serve one-year memberships with the possibility of reappointment. In any event, the majority of members of the Committee shall be Arts Commissioners. CAPP will supervise the One Percent for the Arts Program and advise the Commission on all matters concerning visual arts proposals. This Committee is also responsible for reviewing all work displayed in the Channing Peake Gallery and the Betteravia Galleries. The Chair of CAPP shall be an active Arts Commissioner and shall serve no more than two consecutive one-year terms.
3. The Governance Committee shall consist of no fewer than three members appointed by the Chair. This Committee shall concern itself with the health and functioning of the Commission. It conducts orientation, produces Commission materials, and is responsible for ensuring the efficacy of the Commission. The Governance Committee may not include individuals who are not members of the County Arts Commission. The Chair shall serve no more than two consecutive one-year terms.
4. The Executive Committee membership shall consist of the board officers of the Commission and standing committee chairs. The Executive Committee is tasked with creating meeting agendas. The Committee may not include individuals who are not members of the County Arts Commission. The Chair shall serve no more than two consecutive one-year terms.

ARTICLE X
Amendment of Bylaws

These bylaws may be amended by the Board of Supervisors. A proposed amendment shall be presented to the Board of Supervisors for approval if it receives a majority vote of the full Commission present at a regular or special meeting called for that purpose.

ARTICLE XI
General Provisions

1. The Commission shall receive administrative support from the County Office of Arts and Culture.
2. The Commission shall be operated in compliance with all applicable County and State laws and regulations.
3. All points of order not otherwise covered in these bylaws may be decided by established rules of parliamentary procedure.